



STATUTORY DECLARATION
Re: Correction of Error or Omission in Registration

Please read the instructions and documentation requirements on the reverse.

APPLICANT'S INFORMATION

Form section for Applicant's Information including Surname, Given Names, Contact Phone Number, Mailing Address, Your Relationship, City, Prov/State, Country, and Postal Code.

AS CURRENTLY REGISTERED

Change to Birth

Form section for Change to Birth registration including Event Surname, Given Name(s), Sex, Date of Birth, Place of birth, Surname of Father/Co-Parent, and Maiden Surname of Mother.

AS CURRENTLY REGISTERED

Change to Marriage

Form section for Change to Marriage registration including Surname of Party 1, Given Name(s), Sex, Birthplace of Party 1, Surname of Party 2, Date of Marriage, and Place of Marriage.

AS CURRENTLY REGISTERED

Change to Death

Form section for Change to Death registration including Surname of Deceased, Given Name(s), Sex, Date of Death, and Place of Death.

CORRECTION OF ERROR OR OMISSION

Text area for describing the following items of information that are incorrect or missing.

Text area for describing the items listed above, should read as follows.

DECLARATION

I desire the correction(s) as shown above to be made pursuant to the Vital Statistics Act. I have enclosed all certificates in my/our possession that relate to this event and understand that they will not be returned on completion of this alteration/amendment, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

Declared before me at _____
in the Province of British Columbia, this _____ (Day)
day of _____ (Month), _____ (Year)

* (signature mother or declarant)
* (signature of father/co-parent or declarant)
Notary Public, or Vital Statistic District Registrar of Births, Deaths, and Marriages, Commissioner for Taking Affidavits, etc.

* Please note: The signature of both parents is required for a change to the birth record of a minor.

Corrections of Error or Omission in Registration

To make the required change, the following is required:

1. Completion of this form, "Statutory Declaration Re: Error or Omission in Registration".

Please note: When completing a Statutory Declaration, the signature(s) must be witnessed by a person authorized for taking oaths and affidavits. Legislation allows those who are specifically authorized to witness signatures to charge a fee for this service. You may wish to check with the office in advance to determine this fee.

2. Provide proof to support the requested change. Acceptable evidence would be:

- | | |
|---|--|
| <ul style="list-style-type: none"> * Certified copy of Birth certificate * Certified copy of Canadian citizenship papers/card | <ul style="list-style-type: none"> * Certified copy of Canadian Permanent Resident card * Certified copy of Landed immigrant papers
<i>(not acceptable if issued for travel purposes only)</i> |
|---|--|

3. Payment of the legislated fee for a correction or omission in registration.*

4. The issuance of a certificate reflecting a correction may be ordered following the change.

Please note: All previous issued certificates must be returned to the Vital Statistics Agency with this request for an amendment or correction to a record as the certificate(s) will no longer be valid, following the amendment.

SERVICES/FEEES		
* The fee for the Correction of Error or Omission in Registration is \$27.00 and does not include a new certificate. If you wish to order new certificate(s) please complete the following and add the additional payment to the total. The birth certificate is available in 2 versions. One contains individual information only, the other also includes parental information. Both are the same size (12.5cm x 17.6cm). The two versions are mailed separately.		
Certificate Type	Regular Service	Rush Service*
	\$27.00 per certificate (average 5 to 7 days processing time) <i>All services, other than rush services, will be mailed.</i>	\$60.00 per certificate (24 hours processing time) <i>*Rush service is only available for certificate production. 24 hour service indicates in-office processing time. Courier time is additional</i>
Birth Certificate	<input type="checkbox"/> Certificate (Individual Information only) 12.5 cm x 17.6 cm <input type="checkbox"/> Certificate (Includes Parental Information) 12.5 cm x 17.6 cm <input type="checkbox"/> Registration Photocopy, Regular Service - \$50.00 per photocopy	<input type="checkbox"/> Certificate (Individual Information only) 12.5 cm x 17.6 cm <input type="checkbox"/> Certificate (Includes Parental Information) 12.5 cm x 17.6 cm <input type="checkbox"/> Registration Photocopy, Rush Service - \$60.00 per photocopy
Marriage Certificate	<input type="checkbox"/> Small Certificate 9.5 cm x 6.3 cm <input type="checkbox"/> Large Certificate 21.6 cm x 17.7 cm <input type="checkbox"/> Registration Photocopy, Regular Service - \$50.00 per photocopy	<input type="checkbox"/> Small Certificate 9.5 cm x 6.3 cm <input type="checkbox"/> Large Certificate 21.6 cm x 17.7 cm <input type="checkbox"/> Registration Photocopy, Rush Service - \$60.00 per photocopy
Death Certificate	<input type="checkbox"/> Large Certificate 21.6 cm x 17.7 cm <input type="checkbox"/> Registration Photocopy, Regular Service - \$50.00 per photocopy	<input type="checkbox"/> Large Certificate 21.6 cm x 17.7 cm <input type="checkbox"/> Registration Photocopy, Rush Service - \$60.00 per photocopy
Payment Methods		
<input type="checkbox"/> Cheque * <input type="checkbox"/> Money Order <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express * Postdated cheques not accepted		
Interac/Cash payment may be made in person at one of our four offices. Cheque or money order made payable to the Minister of Finance.		
Credit Card # _____ Expiry date _____		
AMOUNT ENCLOSED FOR:		
Correction	\$27.00	_____ <i>PRINT</i> Card holder name as shown on Credit Card
New Certificate	_____	_____
Total Amount Enclosed	_____	Card holder signature

CONTACT US FOR SERVICE OR GENERAL INFORMATION					
MAILING ADDRESS & TELEPHONE NUMBER	VITAL STATISTICS AGENCY OFFICES				
Vital Statistics Agency PO Box 9657 Stn Prov Govt Victoria BC V8W 9P3 GENERAL INQUIRIES: 250 952-2681 Website: www.vs.gov.bc.ca	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Victoria Location: 818 Fort Street Victoria BC V8W 1H8</td> <td style="width: 50%;">Kelowna Location: 101 - 1475 Ellis Street Kelowna BC V1Y 2A3</td> </tr> <tr> <td colspan="2">Vancouver Location: 250 - 605 Robson Street Vancouver BC V6B 5J3</td> </tr> </table>	Victoria Location: 818 Fort Street Victoria BC V8W 1H8	Kelowna Location: 101 - 1475 Ellis Street Kelowna BC V1Y 2A3	Vancouver Location: 250 - 605 Robson Street Vancouver BC V6B 5J3	
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The information on this form is collected under the authority of the *Vital Statistics Act* (RSBC 1996, c479 s 3(1)). The information provided will be used to correct the registration, produce certificates and provide statistical and demographic information required for the administration of the Health Care system. If you have any questions about collection and use of this information contact a Vital Statistics Client Service Representative at 250 952-2681, or write to the mailing address given above. Personal information will be used and disclosed in accordance with the privacy protection provisions of the *Freedom of Information and Protection of Privacy Act*.